

JCAHPO EDUCATION AND RESEARCH FOUNDATION

Guidelines for CERTIFICATION GRANTS

A. CRITERIA FOR ELIGIBILITY

1. All applicants (**clinical** ophthalmic medical personnel) must complete an application to the JCAHPO Education and Research Foundation, and a Release & Authorization form.
2. All applicants must submit an original essay between 300 and 500 words, typed and double-spaced, entitled "Why I Want to Become Certified" or "Why I Want to Advance My Certification Level".
3. All applications must be *postmarked* by the deadline date of **April 23. Faxes will not be accepted.**

B. SELECTION OF RECIPIENTS

1. Selection of recipients is accomplished by a Foundation Selection Committee. The Board of Directors of the JCAHPO Education & Research Foundation has absolute discretion concerning the approval of funding, and their decision is final.
2. The applicant's age, sex, religion, or race shall not be considered.
3. A benefactor may designate a certain geographical location, worthy group, or area of interest for the scholarship.
4. Candidates may be selected based on a contributor who has restricted a gift to a particular geographical location or area of interest.
5. All applicants will be informed of status of application in early June.
6. By signing the application, the applicant gives the Selection Committee permission to investigate and verify all information provided and agrees to provide such information as the committee may request in order to properly evaluate the application for funding.

C. CONDITIONS APPLICABLE TO GRANTS

1. Proceeds are restricted to ophthalmic medical personnel entering the field or wishing to advance in the field.
2. The cooperation of recipients shall be expected in facilitating the publication of a news release and/or article in a newsletter.
3. Applications must be signed and must include all required information as requested on the application.

D. DISTRIBUTION OF GRANTS

A voucher for the cost of the examination will be sent to the winners of the essays, and will be good for one year from the date the voucher is mailed.