

## JCAHPO EDUCATION AND RESEARCH FOUNDATION

### Guidelines for **Continuing Education Grants**

for Allied Health Personnel in Ophthalmology

#### A. CRITERIA FOR ELIGIBILITY

1. All applicants (**clinical** ophthalmic medical personnel) must complete an application to the JCAHPO Education and Research Foundation.
2. All applicants must submit ORIGINAL papers or multi-media (PowerPoint, Facebook, video) about:
  - Why Does Society Place Such Value on Certified OMT”
  - What I Have Learned as a Technician
  - How OMT Certification Benefits the Patient
  - Is it Important to Advance My Certification?
3. Written papers must be 500-800 words, typewritten, and double-spaced.
4. All applications must be *postmarked by July 23, 2012*.
5. Applicants may not have received financial support, other than a Certification Grant and/or Disaster Relief, from the JCAHPO Education and Research Foundation for a period of *two (2)* full years prior to submitting an application for a CE grant, *e.g. a 2011 recipient is not eligible to submit another application (other than certification or disaster relief) until 2014. (PLEASE NOTE: This includes ATPO and Stein Scientific Paper.)*

#### B. SELECTION OF RECIPIENTS

1. Selection of recipients is accomplished by a Foundation Selection Committee. The Board of Directors of the JCAHPO Education & Research Foundation has absolute discretion concerning the approval of funding, and their decision is final.
2. The applicant's age, sex, religion, or race shall not be considered unless a benefactor has made a restricted gift.
3. All applicants will be informed of status of application via e-mail at least two weeks prior to the program.
4. Candidates may be selected based on a contributor who has restricted a gift to a particular geographical location or area of interest.
5. By signing the application, the applicant gives the Selection Committee permission to investigate and verify all information provided and agrees to provide such information as the committee may request in order to properly evaluate the application for funding.

#### C. CONDITIONS APPLICABLE TO GRANTS

1. Proceeds are restricted to the **JCAHPO- and/or ATPO-sponsored** Continuing Education programs.
2. The cooperation of recipients shall be expected in facilitating the publication of a news release and/or article in a newsletter.
3. Applications must be signed and must include all required information as requested on the application.

#### D. DISTRIBUTION OF GRANTS

A check for the full amount of the grant will be mailed to recipients within 30 days after attendance of classes at the program.