

JCAHPO EDUCATION AND RESEARCH FOUNDATION

Guidelines for Selecting Scholarship Recipients

Assistant Programs

A. CRITERIA FOR ELIGIBILITY

1. Clinical and Non-clinical Assistant programs must meet eligibility requirements. Before beginning an application, check with your program director to ensure your training program is participating in JCAHPO's scholarship program.
2. Schools must publicize the availability of educational scholarships to potential candidates.
3. Programs may recommend one applicant per calendar year for a \$500 scholarship. Other students in the program may request a \$100 voucher to offset the cost of the COA written examination if they carry a 3.5 GPA (original transcripts must be provided) and are receiving financial aid.
4. Applicants may not be a relative of directors of the school, of faculty members of the school or Department of Ophthalmology, or Foundation Board of Directors.
5. Applicants shall have been accepted in programs that are CoA-OMP accredited and are active educational programs for ophthalmic medical assistants for the current academic year.
6. All applicants must complete a current application; program directors will submit it to the JCAHPO Education and Research Foundation. Applications can be found at www.jcahpo.org.
7. Applications must include a student evaluation form or letter from two faculty members of the school.

B. SELECTION OF SCHOLARSHIP RECIPIENTS

1. The applicant's age, sex, religion, or race shall not be considered unless a benefactor has made a restricted scholarship gift.
2. Applicants must show financial need.
3. Selection of scholarship recipients is to be accomplished by the program, using information from the application and the faculty evaluations. It is recommended that a committee consisting of three (3) persons in the program select the recipient.

C. CONDITIONS APPLICABLE TO SCHOLARSHIPS

1. If selected as a recipient, students in approved ophthalmic medical assistant programs will receive up to a \$500 scholarship. Up to \$300 will be sent to the student as a voucher, to be used by the student to cover fees for the JCAHPO certification exam. If the student has outstanding tuition, up to \$200 will be sent to the school.
2. Scholarship recipients must take the JCAHPO COA examination prior to graduation; for non-clinical programs, the certification certificate is sent upon proof of having obtained the required 500 hours of clinical work under the supervision of an ophthalmologist.